

INTERVIEW

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Sub

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AA

STATE EMPLOYEE COMPENSATION

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BB

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EMPLOYEE RELATED EXPENSES

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CC

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SPECIAL EMPLOYEE/ CONTRACTED EMPLOYEES AND SERVICES

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PLEASE DO NOT ENTER ANY INFORMATION BELOW THIS LINE; CELLS WILL FILL AUTOMATICALLY

Object Code	FY09 Estimated	FY10 Maintenance
A01	\$922,396	\$971,372
A02	\$0	\$0
A03	\$0	\$0
A04	\$0	\$0
A05	\$0	\$0
A06	\$0	\$0
A07	\$0	\$0
A08	\$800	\$800
A09	\$0	\$0
A10	\$200	\$200
A11	\$0	\$0
A12	\$0	\$0
A13	\$0	\$0
A14	\$0	\$0
A15	\$0	\$0
A16	\$0	\$0
A20	\$0	\$0
A21	\$0	\$0
A90	\$0	\$0
AXX	\$17,162	\$17,162
<b>AA Total:</b>	<b>\$940,558</b>	<b>\$989,534</b>
<b>AA 9C Total</b>		

B01	\$2,500	\$2,500
B02	\$500	\$500
B03	\$0	\$0
B04	\$0	\$0
B05	\$2,000	\$2,000
B06	\$0	\$0
B07	\$0	\$0
B08	\$0	\$0
B10	\$0	\$0
B90	\$0	\$0
BB1	\$0	\$0
B1B	\$0	\$0
BB4	\$0	\$0
<b>BB Total:</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>BB 9C Total</b>		

C01	\$0	\$0
C04	\$0	\$0
C05	\$0	\$0
C09	\$0	\$0
C11	\$0	\$0
C90	\$0	\$0
C98	\$0	\$0



DD

PENSION AND INSURANCE-RELATED EXPENDITURES

EE

ADMINISTRATIVE EXPENSES

FF

FACILITY OPERATIONAL SUPPLIES AND RELATED EXPENSES

<b>CC Total:</b>	\$0	\$0
<b>CC 9C Total:</b>		

D08	\$0	\$0
D09	\$12,321	\$12,962
D10	\$0	\$0
D11	\$0	\$0
D12	\$0	\$0
D13	\$0	\$0
D14	\$0	\$0
D15	\$0	\$0
D17	\$0	\$0
D18	\$0	\$0
D19	\$0	\$0
D20	\$0	\$0
D21	\$0	\$0
D23	\$0	\$0
D90	\$0	\$0
D99	\$0	\$0
<b>DD Total:</b>	\$12,321	\$12,962
<b>DD 9C Total:</b>		

E01	\$3,000	\$3,000
E02	\$3,000	\$3,000
E04	\$0	\$0
E05	\$0	\$0
E06	\$10,000	\$10,000
E07	\$0	\$0
E12	\$4,000	\$4,000
E13	\$0	\$0
E14	\$0	\$0
E15	\$0	\$0
E16	\$0	\$0
E18	\$0	\$0
E19	\$0	\$0
E20	\$0	\$0
E21	\$0	\$0
E22	\$0	\$0
EE2	\$0	\$0
E25	\$0	\$0
E27	\$0	\$0
E29	\$0	\$0
E30	\$0	\$0
E31	\$0	\$0
E41	\$0	\$0
E42	\$0	\$0
E43	\$0	\$0
E90	\$0	\$0
E98	\$0	\$0
E99	\$0	\$0
<b>EE Total:</b>	\$20,000	\$20,000
<b>EE 9C Total:</b>		

F01	\$0	\$0
F03	\$0	\$0
F04	\$0	\$0
F05	\$68,081	\$38,196

\$0      \$0

	\$0	\$0	
	\$0	\$0	
	\$0	\$0	
	\$0	\$0	

GG

ENERGY COSTS AND SPACE RENTAL EXPENSES

HH

CONSULTANT SERVICE CONTRACTS

F06	\$0	\$0
F07	\$0	\$0
F08	\$0	\$0
F09	\$0	\$0
F10	\$0	\$0
F11	\$0	\$0
F13	\$0	\$0
F16	\$0	\$0
F18	\$0	\$0
F19	\$0	\$0
F20	\$0	\$0
F21	\$0	\$0
F22	\$0	\$0
F23	\$0	\$0
F25	\$0	\$0
F26	\$0	\$0
F27	\$0	\$0
F28	\$0	\$0
F90	\$0	\$0
F99	\$0	\$0
<b>FF Total</b>	<b>\$68,081</b>	<b>\$38,196</b>
<b>FF 9C Total</b>		

G01	\$0	\$0
G03	\$0	\$0
GG3	\$0	\$0
G04	\$0	\$0
G05	\$0	\$0
G06	\$0	\$0
G07	\$0	\$0
G08	\$0	\$0
G10	\$0	\$0
G11	\$0	\$0
GG1	\$0	\$0
G90	\$0	\$0
G97	\$0	\$0
G99	\$0	\$0
<b>GG Total</b>	<b>\$0</b>	<b>\$0</b>
<b>GG 9C Total</b>		

H01	\$0	\$0
H02	\$0	\$0
H04	\$0	\$0
H05	\$0	\$0
H06	\$0	\$0
H08	\$0	\$0
H09	\$0	\$0
H10	\$0	\$0
H11	\$0	\$0
H12	\$0	\$0
H13	\$0	\$0
H14	\$0	\$0
H15	\$0	\$0
H16	\$0	\$0
H17	\$0	\$0
H19	\$0	\$0
H20	\$0	\$0



JJ

OPERATIONAL SERVICES



KK

EQUIPMENT PURCHASE



H21	\$0	\$0
H22	\$0	\$0
H23	\$0	\$0
H25	\$0	\$0
H28	\$0	\$0
H30	\$0	\$0
H32	\$0	\$0
H90	\$0	\$0
H98	\$0	\$0
H99	\$0	\$0
<b>HH Total:</b>		
<b>HH 9C Total</b>		

J01	\$0	\$0
J08	\$0	\$0
J09	\$0	\$0
J10	\$115,000	\$103,967
J12	\$0	\$0
J13	\$0	\$0
J14	\$0	\$0
J16	\$0	\$0
J17	\$0	\$0
J18	\$0	\$0
J21	\$0	\$0
J22	\$0	\$0
J23	\$0	\$0
J25	\$0	\$0
J29	\$0	\$0
J32	\$0	\$0
J33	\$0	\$0
J38	\$0	\$0
J39	\$0	\$0
J40	\$0	\$0
J43	\$0	\$0
J46	\$0	\$0
J50	\$0	\$0
J52	\$0	\$0
J56	\$0	\$0
J58	\$0	\$0
J60	\$0	\$0
J90	\$0	\$0
J98	\$0	\$0
J99	\$0	\$0
<b>JJ Total:</b>		
<b>JJ 9C Total</b>		

K02	\$0	\$0
K03	\$0	\$0
K04	\$0	\$0
K05	\$0	\$0
K06	\$0	\$0
K07	\$0	\$0
K09	\$145,099	\$145,099
K10	\$0	\$0
K11	\$0	\$0
K12	\$0	\$0
K13	\$0	\$0



LL

EQUIPMENT TAX EXEMPT LEASE-PURCHASE, LEASE AND RENTAL MAINTENANCE AND REPAIR

MM

PURCHASED CLIENT HUMAN AND SOCIAL SERVICES AND NON-HUMAN SERVICES PROGRAMS

K90	\$0	\$0
K99	\$0	\$0
<b>KK Total</b>	<b>\$145,099</b>	<b>\$145,099</b>
<b>KK 9C Total</b>		

L02	\$0	\$0
L03	\$0	\$0
L04	\$0	\$0
L05	\$0	\$0
L06	\$0	\$0
L07	\$0	\$0
L09	\$0	\$0
L10	\$0	\$0
L11	\$0	\$0
L12	\$0	\$0
L13	\$0	\$0
L22	\$0	\$0
L23	\$0	\$0
L24	\$0	\$0
L25	\$0	\$0
L26	\$0	\$0
L27	\$0	\$0
L29	\$0	\$0
L30	\$0	\$0
L31	\$0	\$0
L32	\$0	\$0
L33	\$0	\$0
L42	\$0	\$0
L43	\$0	\$0
L44	\$0	\$0
L45	\$0	\$0
L46	\$0	\$0
L47	\$0	\$0
L49	\$88,000	\$88,000
L50	\$0	\$0
L51	\$0	\$0
L52	\$0	\$0
L53	\$0	\$0
L90	\$0	\$0
L99	\$0	\$0
<b>LL Total:</b>	<b>\$88,000</b>	<b>\$88,000</b>
<b>LL 9C Total</b>		

M01	\$0	\$0
M02	\$0	\$0
M03	\$0	\$0
M04	\$0	\$0
M07	\$0	\$0
M10	\$0	\$0
M11	\$0	\$0
MM1	\$0	\$0
M1M	\$0	\$0
M2M	\$0	\$0
MM2	\$0	\$0
MM3	\$0	\$0
M90	\$0	\$0
M98	\$0	\$0

	\$0	\$0	
	\$0	\$0	
	\$0	\$0	

NN

CONSTRUCTION AND IMPROVEMENTS OF BUILDINGS AND MAINTENANCE OF INFRASTRUCTURE AND LAND ACQUISITION

PP

GRANTS AND SUBSIDIES

RR

ENTITLEMENT PROGRAMS

SS

DEBT PAYMENT

M99	\$0	\$0
<b>MM Total:</b>	<b>\$0</b>	<b>\$0</b>
<b>MM 9C Total</b>		

N01	\$0	\$0
N03	\$0	\$0
N04	\$0	\$0
N05	\$0	\$0
N06	\$0	\$0
N08	\$0	\$0
N12	\$0	\$0
N13	\$0	\$0
N14	\$0	\$0
N15	\$0	\$0
N16	\$0	\$0
N17	\$0	\$0
N18	\$0	\$0
N19	\$0	\$0
N20	\$0	\$0
N21	\$0	\$0
N22	\$0	\$0
N23	\$0	\$0
N24	\$0	\$0
N25	\$0	\$0
N26	\$0	\$0
N27	\$0	\$0
N29	\$0	\$0
N30	\$0	\$0
N41	\$0	\$0
N90	\$0	\$0
N93	\$0	\$0
N94	\$0	\$0
N95	\$0	\$0
N96	\$0	\$0
N98	\$0	\$0
N99	\$0	\$0
<b>NN Total:</b>	<b>\$0</b>	<b>\$0</b>
<b>NN 9C Total</b>		

P01	\$0	\$0
PP1	\$0	\$0
P02	\$0	\$0
P06	\$0	\$0
P90	\$0	\$0
<b>PP Total:</b>	<b>\$0</b>	<b>\$0</b>
<b>PP 9C Total</b>		

R90	\$0	\$0
R99	\$0	\$0
<b>RR Total:</b>	<b>\$0</b>	<b>\$0</b>
<b>RR 9C Total</b>		

S09	\$0	\$0
<b>SS Total:</b>	<b>\$0</b>	<b>\$0</b>
<b>SS 9C Total</b>		

	\$0	\$0	
	\$0	\$0	

	\$0	\$0	
	\$0	\$0	
	\$0	\$0	
	\$0	\$0	

\$0 \$0

TT

LOANS AND SPECIAL PAYMENTS

UU

INFORMATION TECHNOLOGY EXPENSES

NOT SUBJECT TO SUBSIDIARY CONTROL

**Total:**

T90	\$0	\$0
T96	\$0	\$0
T99	\$0	\$0
TT Total:	\$0	\$0
TT 9C Total		

U01	\$0	\$0
U02	\$0	\$0
U03	\$32,400	\$32,400
U04	\$1,245	\$1,425
U05	\$14,764	\$14,764
U06	\$0	\$0
U07	\$0	\$0
U08	\$0	\$0
U09	\$0	\$0
U10	\$0	\$0
U90	\$0	\$0
U98	\$0	\$0
U99	\$0	\$0
UU Total:	\$48,409	\$48,589
UU 9C Total		

Total:	\$0	\$0
Total 9C		

**\$1,442,468                  \$1,451,347**

	\$0	\$0		

	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		
	\$0	\$0		

	\$0	\$0		
	\$0	\$0		

**\$0**                  **\$0**

**Axx STATE EMPLOYEE COMPENSATION**

4516-0263

Obj Code	Description	FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction
A01	Salary	\$922,396	\$971,372		
A02	Excess Quota	\$0	\$0		
A03	Seasonals	\$0	\$0		
A04	Sick Leave Positions	\$0	\$0		
A05	Commission/Board Members	\$0	\$0		
A06	Stand-by-pay	\$0	\$0		
A07	Shift differential	\$0	\$0		
A08	Overtime	\$800	\$800		
A08	Roll Call Pay	\$0	\$0		
A10	Holiday Pay	\$200	\$200		
A11	Settlements & Judgments	\$0	\$0		
A12	Sick Leave Buyback	\$0	\$0		
A13	Vacation In Lieu	\$0	\$0		
A14	Bonus Pay and Awards	\$0	\$0		
A15	Research Activity	\$0	\$0		
A16	Prof Dev for Higher Ed staff	\$0	\$0		
A20	Police Detail	\$0	\$0		
A21	Deceased Employees	\$0	\$0		
A90	Operating Transfer	\$0	\$0		
AXX	UMass ISA funding	\$17,162	\$17,162		
	Total	<b>\$940,558</b>	<b>\$989,534</b>	<b>\$0</b>	<b>\$0</b>

**\$940,558**



**PCRS PAYROLL DETAIL**

4516-0263

If no changes between FY09 and FY10, please leave FY10 blank below.

FY09 PCRS Payroll Allocations	FTE Name	FTE Value	Position number	Weekly Salary	Assigned to Line Item	Paid From Items
EXAMPLE: [REDACTED]	John Smith	0.89		400	0111-0001 0111-0002	0111-0001 0111-0002

FY10 PCRS Payroll Allocations	FTE Name	FTE Value	Position number	Weekly Salary	Assigned to Line Item	Paid From Items
[REDACTED]		0				

State Budgetary/ Fed/ Capital/ Other Approp.	% of Annual Salary
State Budgetary	0.25
Federal	0.75

State Budgetary/ Fed/ Capital/ Other Approp.	% of Annual Salary

## CURRENT PAYROLL

Please run a query that lists all employees on your December 20, 2008 payroll. Your query should include the following

For the FY09 and FY10 adjustments, complete the following columns:

Line Item #:

First Name

Chris (EXAMPLE)  
Rich (EXAMPLE)

Thuy  
Sheila  
Latarsha  
Wlliam  
Patricia  
Suzanne  
Lisa  
Hua  
Xuejing  
Melissa  
Patrick  
Ngozi  
Michael  
Felipe  
Alan  
Marcia

---

TOTAL

**Please outline what the implications to the AA would be under the two reduction scenarios**

Examples

10%

15%

Reduction

information: employee ID number, job title, bargaining unit, FTE value, special employee, annual salary.

**FY09 Collective Bargaining Adjustment** - Enter the TOTAL VALUE of any collective bargaining adjustments to occur between **December 20, 2008 and June 30, 2009**.

**FY09 Step Increases** - Enter the TOTAL VALUE of all step increases to occur between **December 20, 2008 and June 30, 2009**.

**FY10 Collective Bargaining Adjustment** - Enter the TOTAL VALUE of any collective bargaining adjustments to occur in FY10.

**FY10 Step Increases** - Enter the TOTAL VALUE of all step increases to occur in FY10.

4516-0263

Last Name	Job Title	Employee ID Number	Bargaining Unit	FTE Value	Special Employee?
Hanson		15216			
Hogan		09019			
Hunt	Clerk III	106970	01	1.00	Regular
Stallings	Clerk III	135779	01	1.00	Regular
Robinson	Clerk III	287298	01	1.00	Regular
Dole	Edp Systems Analyst III	324589	06	1.00	Regular
Jacobsen	Program Coordinator III	105662	06	1.00	Regular
Govan	Laboratory Technician I	106282	09	1.00	Regular
Glazer	Chemist I	314719	09	1.00	Regular
Tan	Chemist I	265755	09	1.00	Regular
Gu	Chemist II	129700	09	1.00	Regular
Rancourt	Chemist II	262006	09	1.00	Regular
Katuramu	Chemist II	244742	09	1.00	Regular
Ogbue	Chemist III	105490	09	1.00	Regular
Poe	Chemist III	117374	09	1.00	Regular
Alfonso	Chemist III	146316	09	1.00	Regular
Rubin	Laboratory Supervisor I	118703	09	1.00	Regular
Stowell	Laboratory Supervisor II	143910	09	1.00	Regular

16

The collective bargaining contracts will not be funded for all seasonal employees and step increases will not be granted. This will result in the layoffs of 30 FTEs, all direct care workers. The remainder of the savings will come in turnover savings.

Implication

## Current Payroll

Annual Salary	FY09 Adjustments to occur AFTER December			FY10 Adjustments	
	FY09 Collective Bargaining Adjustment	FY09 Step Increases		FY10 Collective Bargaining Adjustment	FY10 Step Increases
37,853					
37,853					
30,168					
70,314					760
70,314					
39,640					
41,564			148		1,105
47,366					1,243
53,738			165		1,437
53,738					1,431
59,224					
60,964			812		1,484
65,517					
65,517					
71,616					
77,759					
	883145	0	0	1,125	0
					7,460

Current Payroll

10%
15%

Current Payroll


Current Payroll  
FY09 Steps  
FY10 Steps  
Additions

Current Payroll


883145  
1125  
7460  
82278  
**974008**

**FTE SNAPSHOT**

4516-0263

FTE SNAPSHOT- December 20, 2008 - June 30, 2009

Please do not enter data into light green "NET" column

If you add rows please make sure they total

Please Write the POSTING NUMBER on each official job posting and submit them IN ORDER

Posting Number
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

Is your agency affected by any collective bargaining pay increases?

**Answer:**

If so, please indicate the collective bargaining unit number and the percentage of pay increase for each unit in FY09 and FY10.

**Answer:**

When will the pay increase take effect? What will be the dollar amount?

**Please also answer questions below. Thank you!**

\$82,278

§20-130

Answer:

5. What is your straight weekly salary?

Answer:

6. What is your average weekly salary?

Answer:

FTE Total on December 20, 2008 =

FTE Total on June 30, 2009 =

[redacted]

[redacted]

**BB- EMPLOYEE RELATED EXPENSES**

4516-0263

Object Code	Chbk	Object Code Description	FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction
B01		Out of State Travel - Other	2,500	2,500		
B02		In-State Travel	500	500		
B03		Overtime Meals	0	0		
B04		Job Related Tuition	0	0		
B05		Conference, Training, Reg	2,000	2,000		
B06		Membership Dues/License Fees	0	0		
B07		Housing, Tangible Assets	0	0		
B08		Clothing Allowances	0	0		
B10		Exigent Job-Related Expenses	0	0		
B90		Operating Transfer	0	0		
BB1		Out of State Travel - Airfare	0	0		
B1B		Out of State Travel - Hotel	0	0		
BB4		Job Related Tuition	0	0	0	0
Total Travel Expenses			5,000	5,000	0	0

\$5,000

## Explanation for Increases/Decreases

## CC- SPECIAL EMPLOYEE/CONTRACTED EMPLOYEES AND SERVICES

4516-0263

Please add to this spreadsheet the appropriate object code for the services provided under any other CC codes not currently captured on the spreadsheet.

<i>Object Code</i>	<i>Vendor</i>	<i>Description of Services</i>	<i>Justification</i>
C01			
C04			
C05			
C09			
C11			
C90			
C98			

Totals





FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction	Explanation for Increases/Decreases
\$0	\$0			
\$0	\$0			
\$0	\$0			
\$0	\$0			
\$0	\$0			
\$0	\$0			
\$0	\$0	\$0	\$0	
\$0	\$0	\$0	\$0	

**\$0**

**DD. PENSION AND INSURANCE-RELATED EXPENDITURES**

4516-0263

Object Code	Line item	FY09 Estimated Spending	FY10 Maintenance Estimate
D08	Health & Welfare Trust Fund	\$0	\$0
D09	Fringe Benefit Cost Recoupment	\$12,321	\$12,962
D10	Surety of Employees	\$0	\$0
D11	Unemployment Insurance Chgbk	\$0	\$0
D12	Unemployment Insurance Payment	\$0	\$0
D13	Medicare Chgbk	\$0	\$0
D14	Medicare Tax	\$0	\$0
D15	Workers' Compensation	\$0	\$0
D17	Medical Expenses	\$0	\$0
D18	Universal Health Chgbk	\$0	\$0
D19	Universal Health Payments	\$0	\$0
D20	Pension and Insurance Related Expend	\$0	\$0
D21	Health Ins for Employees on leave Chgbk	\$0	\$0
D23	GIC Health Care Buy-Out	\$0	\$0
D90	Operating Transfer	\$0	\$0
D99	Late Penalty Interest	\$0	\$0
	Total	\$12,321	\$12,962

\$12,321



10% Reduction	15% Reduction	Explanation for Increases/Decreases
		Positive Annualizaiton
\$0	\$0	
\$0	\$0	

## EE- ADMINISTRATIVE EXPENSES

4516-0263

Object Code	Chgbk	Object Code Description	FY09 Estimated	FY10 Maintenance	10% Reduction
E01		Office & Admin Supplies	\$3,000.00	\$3,000.00	
E02		Printing Expenses, Supplies	\$3,000.00	\$3,000.00	
E04	Y	Central Reprographic Chgbk	\$0.00	\$0.00	
E05	Y	Postage Chgbk	\$0.00	\$0.00	
E06		Postage	\$10,000.00	\$10,000.00	
E07	Y	Telephone Chgbk	\$0.00	\$0.00	
E12		Subscriptions/Memberships	\$4,000.00	\$4,000.00	
E13		Advertising Expenses	\$0.00	\$0.00	
E14		Exhibits/Displays	\$0.00	\$0.00	
E15		Bottled Water	\$0.00	\$0.00	
E16		Expenditure Reimb Indirect Cost	\$0.00	\$0.00	
E18	Y	Single Audit Chgbk	\$0.00	\$0.00	
E19	Y	Fees, Fines, Licenses, Permits	\$0.00	\$0.00	
E20	Y	Motor Vehicle Chgbk	\$0.00	\$0.00	
E21		Confidential Investigation Exps	\$0.00	\$0.00	
E22		Temp use of Space, Conf Incidentals	\$0.00	\$0.00	
EE2		Conference and Training Fees	\$0.00	\$0.00	
E25		Freight/Shipping Charges	\$0.00	\$0.00	
E27	Y	Prior Yr. Deficiency Chgbk	\$0.00	\$0.00	
E29		Late Payment on Settlements & Judgments	\$0.00	\$0.00	
E30		Credit Card Purchases	\$0.00	\$0.00	
E31		Credit Card Finance Charges	\$0.00	\$0.00	
E41		Out-of-State Travel	\$0.00	\$0.00	
E42		In-State Travel	\$0.00	\$0.00	
E43		Job-Related Tuition	\$0.00	\$0.00	
E90		Operating Transfers	\$0.00	\$0.00	
E98		Board Member Reimbursements	\$0.00	\$0.00	
E99		Late Penalty Interest	\$0.00	\$0.00	\$0.00
<b>Total Admin Expenses</b>			<b>\$20,000</b>	<b>\$20,000</b>	<b>\$0</b>

**\$20,000**

15% Reduction	Explanation for Increases/Decreases
\$0.00	
\$0	

4516-0263

Object Code	Chgbk	Object Code Description	FY09 Estimated
F01		Food, Beverages	\$0
F03		Kitchen, Dining Supplies	\$0
F04		Drugs	\$0
F05		Lab Supplies	\$68,081
F06		Med and Surgical Supplies	\$0
F07		Personal Med Items, Prosthetics	\$0
F08		Toiletries, Personal Supplies	\$0
F09		Clothing, Footwear	\$0
F10		Facility Furnishings	\$0
F11		Laundry and Cleaning Supplies	\$0
F13		Farm/Garden Expenses, Supplies	\$0
F16		Library, Teaching Supplies, Materials	\$0
F18		Recreation, Religious Supp, Materials	\$0
F19		Manufacturing Supplies, Materials	\$0
F20		Raw Materials for Manufacture	\$0
F21		Navigational, Nautical Supplies	\$0
F22		Municipal Taxes	\$0
F23	Y	Maint of State Office Building Chgbk	\$0
F25		Maint & Repair Tools, Supplies	\$0
F26		Floor Coverings	\$0
F27		Law Enforcement & Security Supplies	\$0
F28		Wholesale Supplies	\$0
F90		Operating Transfer	\$0
F99		Late Penalty Interest	\$0
Total Operational Expenses			\$68,081
			<b>\$68,081</b>



FY10 Maintenance	10% Reduction	15% Reduction	Explanation for Increases/Decreases
\$0			
\$0			
\$0			
\$38,196			One Time Costs
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0			
\$0	\$0	\$0	
\$38,196	\$0	\$0	

**G01- Space Rental (only)**

4516-0263

When you send in the form 3's please write the corresponding order number on each one

Order for Form 3's	Property	Lease Start	Lease End	Square Footage
1				
2				
3				
4				
5				
6				
7				
8				
9				



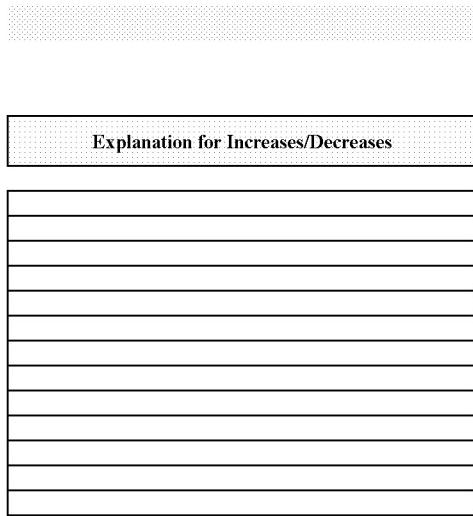
## GG- ENERGY COSTS AND SPACE RENTAL EXPENSES

4516-0263

Obj Code	Description	FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction
G03	Electricity	\$0	\$0		
GG3	Electricity Supply	\$0	\$0		
G04	Vehicle Fuel Chgbk	\$0	\$0		
G05	Fuel for Vehicles	\$0	\$0		
G06	Fuel for Buildings	\$0	\$0		
G07	Heating and AC	\$0	\$0		
G08	Sewage Disposal	\$0	\$0		
G10	Energy Savings	\$0	\$0		
G11	Natural Gas	\$0	\$0		
GG1	Natural Gas Supply	\$0	\$0		
G90	Operating Transfers	\$0	\$0		
G97	Late Penalty Utilities	\$0	\$0		
G99	Late Penalty Interest	\$0	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$0

Question: How do you procure your energy?

Answer:



**III. CONSULTANT SERVICE CONTRACTS**

4516-0263

Object Code	Vendor	Description of Services	Justification	FY09 Estimated	FY10 Maintenance
H01				\$0	\$0
H02				\$0	\$0
H04				\$0	\$0
H05				\$0	\$0
H06				\$0	\$0
H08				\$0	\$0
<b>H09</b>				\$0	\$0
H10				\$0	\$0
H11				\$0	\$0
H12				\$0	\$0
<b>H13</b>				\$0	\$0
H14				\$0	\$0
H15				\$0	\$0
<b>H16</b>				\$0	\$0
<b>H16</b>				\$0	\$0
H17				\$0	\$0
H19				\$0	\$0
H20				\$0	\$0
H21				\$0	\$0
H22				\$0	\$0
H23				\$0	\$0
H25				\$0	\$0
H28				\$0	\$0
H30				\$0	\$0
H32				\$0	\$0
H90				\$0	\$0
H98				\$0	\$0
H99				\$0	\$0

**Totals** \$0 \$0**EXCLUDED FROM THE BUDGET** **\$0**

\$0

80

**JJ-OPERATIONAL SERVICES**

4516-0263

Please add to this spreadsheet the appropriate object code for the services provided under any other JJ codes not currently captured on the spreadsheet.

Object Code	Vendor	Description of Services	Justification	FY09 Estimated	FY10 Maintenance	10% Reduction
J01				\$0.00	\$0.00	
J08				\$0.00	\$0.00	
J09				\$0.00	\$0.00	
J10		Auxiliary Financial Services		\$115,000.00	\$103,967.00	
J12				\$0.00	\$0.00	
J13				\$0.00	\$0.00	
J14				\$0.00	\$0.00	
J16				\$0.00	\$0.00	
J17				\$0.00	\$0.00	
J18				\$0.00	\$0.00	
J21				\$0.00	\$0.00	
J22				\$0.00	\$0.00	
J23				\$0.00	\$0.00	
J25				\$0.00	\$0.00	
J29				\$0.00	\$0.00	
J32				\$0.00	\$0.00	
J33				\$0.00	\$0.00	
J38				\$0.00	\$0.00	
J39				\$0.00	\$0.00	
J40				\$0.00	\$0.00	
J43				\$0.00	\$0.00	
J46				\$0.00	\$0.00	
J50				\$0.00	\$0.00	
J52				\$0.00	\$0.00	
J56				\$0.00	\$0.00	
J58				\$0.00	\$0.00	
J60				\$0.00	\$0.00	
J90				\$0.00	\$0.00	
J98				\$0.00	\$0.00	
J99				\$0.00	\$0.00	\$0.00

Total:

\$115,000.00

\$103,967.00

\$0.00

**\$115,000**

15% Reduction	Explanation for Increases/Decreases
	One Time Costs
\$0.00	
\$0.00	

4516-0263

Object Code	Description	FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction
K02	Educational Equipment	\$0.00	\$0.00		
K03	Facility Equipment	\$0.00	\$0.00		
K04	Motor Vehicle Equipment	\$0.00	\$0.00		
K05	Office Equipment	\$0.00	\$0.00		
K06	Printing, Xerox Equipment	\$0.00	\$0.00		
K07	Office Furnishings	\$0.00	\$0.00		
K09	Medical Equipment	\$145,099.00	\$145,099.00		
K10	Law Enforcement, Security Equip	\$0.00	\$0.00		
K11	Heavy Equip	\$0.00	\$0.00		
K12	Television Broadcasting Equip	\$0.00	\$0.00		
K13	Lawn, Grounds Equip	\$0.00	\$0.00		
K90	Operating Transfer	\$0.00	\$0.00		
K99	Late Penalty Interest	\$0.00	\$0.00		
Totals:		\$145,099.00	\$145,099.00	\$0.00	\$0.00

**\$145,099**

## Explanation for Increase/Decrease

Object Code	Description
L02	Edu Equip Telp Lease-Purchase
L03	Facility Equip Telp Lease-Purchase
L04	Motorized Vehicle Telp Lease-Purchase
L05	Office Equip Telp Lease-Purchase
L06	Printing, Xerox Telp Lease-Purchase
L07	Office Furnishes Telp Lease-Purchase
L09	Medical Equip Telp Lease-Purchase
L10	Law Enforcement, Security Equip Telp Lease-Purchs
L11	Heavy Equip Telp Lease-Purchase
L12	Television Broadcasting Equipment Lease-Purchase
L13	Lawn, Grounds Equip Telp Lease-Purchase
L22	Edu Equip Rental or Lease
L23	Facility Equip Rental or Lease
L24	Motorized Vehicle Rental or Lease
L25	Office Equip Rental or Lease
L26	Printing, Xerox Rental or Lease
L27	Office Furnishings Rental or Lease
L29	Medical Equip Rental or Lease
L30	Law Enforcement, Security Equip Rental or Lease
L31	Heavy Equip Rental or Lease
L32	Television Broadcasting Equipment Rental or Lease
L33	Lawn, Grounds Equip Rental or Lease
L42	Edu Equip Maint and Repair
L43	Facility Equip Maint and Repair
L44	Motorized Vehicle Maint and Repair
L45	Office Equip Maint and Repair
L46	Printing, Xerox Maint and Repair
L47	Office Furnishings Maint and Repair
L49	Medical Equip Maint and Repair
L50	Law Enforcement, Security Equip Maint and Repair
L51	Heavy Equip Maint and Repair
L52	Television Broadcasting Equipment Maint and Repair
L53	Lawn, Grounds Equip Maint and Repair
L90	Operating Transfer
L99	Late Penalty Interest

Totals:





**MM: PURCHASED CLE'S FOR HUMAN AND SOCIAL SERVICES AND NON-HUMAN SERVICES PROGRAMS**

4516-0263

Object Code	Program Description	Vendor Name	Description of Services
M01			
M02			
M03			
M04			
M07			
M10			
M11			
MM1			
M1M			
M2M			
MM2			
MM3			
M90	N/A	N/A	N/A
M98			
M99	N/A	N/A	N/A



Cost/Client or Cost/Unit of Service	Clients Served/Units Provided	FY 09 Estimated Cost	FY 10 Maintenance Estimate	10% Reduction	15% Reduction	Explanation for Increases/Decreases
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
		\$0	\$0			
N/A	N/A	\$0	\$0			
		\$0	\$0			
N/A	N/A	\$0	\$0			
Totals		\$0	\$0	\$0	\$0	



\$0

CONSTRUCTION AND IMPROVEMENTS OF BUILDINGS AND MAINTENANCE OF INFRASTRUCTURE AND ACQUISITION  
4516-0263

	Object Code	Chgbk
N01		
N03		
N04		
N05		
N06		
N08		
N12		
N13		
N14		
N15		
N16		
N17		
N18		
N19		
N20		
N21		
N22		
N23		
N24		
N25		
N26		
N27		
N29		
N30		
N41		
N90		
N93		
N94		
N95		
N96		
N98		
N99		

Object Code Description	FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction	Explanation for Increases/Decreases
Architects, Designers	\$0	\$0			
Attorneys/Legal Services	\$0	\$0			
Appraisers	\$0	\$0			
Construction Mgmt	\$0	\$0			
Cost Estimators	\$0	\$0			
Engineers, Resident Engineers, Project Mgrs	\$0	\$0			
Testing Firms	\$0	\$0			
Hwy/Lateral Structure Planning	\$0	\$0			
Haz Waste Removal Services	\$0	\$0			
Building/Vertical Structure Const	\$0	\$0			
Building, Land Improvements, Maint	\$0	\$0			
Construction Bonus	\$0	\$0			
Initial Furnishings & Equip Purchase	\$0	\$0			
Land Acquisition	\$0	\$0			
Leg mandated prchs other than land	\$0	\$0			
Hwy/Lateral Construction	\$0	\$0			
Hwy/Lateral Maint & Improvements	\$0	\$0			
Hwy/Lateral Maint Materials	\$0	\$0			
Railroads	\$0	\$0			
Railroads: Easements, etc	\$0	\$0			
Mgmt of Comm. Owned Railrd ROW	\$0	\$0			
Transportation Operating Agreements	\$0	\$0			
Drilling Contracts	\$0	\$0			
Relocation Costs for Land Taking	\$0	\$0			
Non-road Infrastructure Construction	\$0	\$0			
Operating Transfer	\$0	\$0			
Settlements and Judgments -- Joint or Attorney	\$0	\$0			
Settlements and Judgments -- Claimant	\$0	\$0			
Late Payment Interest -- Construction	\$0	\$0			
Late Payment Interest -- Eminent Domain	\$0	\$0			
Travel Reimbursements	\$0	\$0			
Late Penalty Interest	\$0	\$0			
<b>Total Construction Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

REVENUE EXPENSES \$0

[REDACTED]

4516-0263

Object Code	Public Entity	Program	Description of Services	FY09 Estimated Cost	FY10 Maintenance Estimate	10 % Reduction
P01				\$0	\$0	-
PP1				\$0	\$0	-
P02				\$0	\$0	-
P06				\$0	\$0	-
P90				\$0	\$0	-

Totals:

[REDACTED]  
\$0

15% Reduction	Explanation for Increases/ Decreases
\$	-

**RR- ENTITLEMENT PROGRAMS**

4516-0263

Please add to this spreadsheet the appropriate object code for the benefits provided under any RR codes paid for in this line item.

<i>Object Code</i>	Description	FY09 Estimated	FY10 Maintenance	10% Reduction	15% Reduction
R90	Operating Transfer	\$0.00	\$0.00		
R99	Late Penalty Interest	\$0.00	\$0.00	\$0.00	\$0.00
	Totals:	\$0.00	\$0.00	\$0.00	\$0.00

 \$0 

Explanation for Increase/Decrease

**SS- DEBT PAYMENT**

4516-0263

Object Code	Object Code Description	FY09	FY10	Explanation for Increases/Decreases
		Estimated Cost	Maintenance Estimate	
S09	Other Debt Payments	\$0	\$0	
	Total:	\$0	\$0	
			\$0	

4516-0263

Please add to this spreadsheet the appropriate object code for loans provided under any TT object codes paid for in this line item.

Object Code	Object Code Description	FY09 Estimated Cost	FY10 Maintenance Estimate	Explanation for Increases/Decreases
T90	Operating Transfer	\$0	\$0	
T96	Interest - Abandoned Property	\$0	\$0	
T99	Late Penalty Interest	\$0	\$0	
Total:		\$0	\$0	
				\$0

4516-0263

Object Code	Description	FY09 Estimated	FY10 Maintenance	10% Reduction
U01	Telecommunications Service Data	\$0.00	\$0.00	
U02	Telecommunications Service Voice	\$0.00	\$0.00	
U03	Software and IT Licenses	\$32,400.00	\$32,400.00	
U04	IT Chargeback	\$1,245.00	\$1,425.00	
U05	IT Professionals	\$14,764.00	\$14,764.00	
U06	IT Cabling	\$0.00	\$0.00	
U07	IT Equipment Purchase	\$0.00	\$0.00	
U08	IT Equipment TELP Lease-Purchase	\$0.00	\$0.00	
U09	IT Equipment Rental or Lease	\$0.00	\$0.00	
U10	IT Equipment Maint and Repair	\$0.00	\$0.00	
U90	Operating Transfer	\$0.00	\$0.00	
U98	Travel Reimbursement	\$0.00	\$0.00	
U99	Late Penalty Interest	\$0.00	\$0.00	
Totals:		\$48,409.00	\$48,589.00	\$0.00

**\$48,409**

15% Reduction	Explanation for Increase/Decrease
	Positive annualization
	\$0.00

\$0.00

**Not Subject to Subsidiary Control**

4516-0263

Spending Description	FY09 Estimated Cost	FY10 Maintenance Estimate	10% Reduction	15% Reduction	Explanation for Increases/Decreases
	Total:	\$0	\$0	\$0	
		\$0			

## **FY09 - FY10 REVENUE**

**Please be sure to reference the revenue portion of the maintenance memo to ensure that all questions are sufficiently answered.**

4516-0263

## Totals

0 0 0 0 0 0 0

## EARMARKS

4516-0263

**Please list all earmarks at the FY09 GAA amount and after both rounds of**

#### **INTERVIEW GRANNIS**

4516-0263

**Please list all federal grants here for FY09 and FY10**

**ANSWER SECTIONS**

4516-0263

Questions	Answers
1. If your total FY09 Estimated Spending is not equal to your GAA appropriation minus any 9C reductions, please explain why. Please provide specific amounts for deficiencies, surpluses, reserve draws, parent/child accounts, etc.	N/A
2. Do you anticipate any deficiencies or reversions in this line item in FY09? If so, in which object class?	NO
3. Do you plan to make any reserve draws after December 20th, 2008?	NO
4. Is there a child account associated with this line item? If so, what is the child account?	Yes UMS 4516-0263
5. Do you know of any existing or proposed state or federal legislation that could alter your projections? Please include appropriate details	NO
6. Do you plan to make any inter-account transfers in FY 2010? If so, please estimate the amount of the transfers and when they are likely to occur.	No this is a retained revenue account.
7. What amount of your capital spending will be from bond authorizations? From federal grants? From trust accounts? Please also include a list of projects for these expenditures.	N/A
8. Do you have any saving initiatives planned for FY10? If so, what are they and how do you seek to accomplish them? Were these part of your FY10 submission to ANF?	NO
9. Does your agency have any recurring expenses that will end in FY10? Please include the dollar amount and where (object class and object code) they occur.	NO
10. Please outline any one-time expenditures your agency has been or will be making in FY10.	N/A
11. Will any of these reductions have implications on Federal Reimbursements or Federal Funding?	NO
12. Has your agency recently eliminated any fees or assessments that could be reinstated?	NO
13. Does your agency currently have instances where a service is provided without collecting a fee or assessment? Specifically, are there options for implementing new fees or assessments?	NO
14. Do you know of any factors that could potentially alter the current revenue projections (such as federal regulations, economic factors, etc)?	NO
15. Is the administration or your agency proposing any fee changes during FY09 or FY10?	NO
16. Please provide any revenue generating ideas that could potentially minimize deeper budget cuts.	N/A